

Alloway Township School  
District

**DISTRICT  
INFECTIOUS/DISEASE  
PREPAREDNESS PLAN**

2020

## **PURPOSE**

The Alloway Township School District Infectious Preparedness Plan will serve as a resource guide for planning for, responding to, and recovering from a pandemic that may impact or is impacting our school and community. Although this document is specifically focused on outlining the district's response to COVID-19, the same or similar strategies may be used to address any highly infectious illness that may impact the Alloway Township Community.

The primary goals of this plan are to:

1. Prevent or minimize the spread of illness while preserving, to the extent possible, the continuity of essential school and district functions.
2. Continue the essential operations of the Alloway Township School District in the event of increased student or staff absences due to an outbreak of a highly infectious illness.
3. Ensure effective, timely, and situation-sensitive decision-making related to any outbreak that is impacting or has the potential to impact the Alloway Township community.
4. Establish a clear communication plan that ensures that students, families, and staff receive timely and accurate information regarding illness prevention and infection control strategies as well as information about impacts to the school district and available services.

## **PREPARATION**

Prior to an outbreak or pandemic, the Alloway Township School District will encourage the practice of every day good health habits and the implementation of non-pharmaceutical interventions to prevent and protect the population from the spread of highly infectious illness. These habits include the following:

- Avoiding close contact with people who are sick.
- When you are sick, stay away from others to prevent passing on your illness to others.
- Cover your mouth and nose when sneezing or coughing with a tissue and then throw away the tissue.

- Wash your hands with soap and water for at least 20 seconds or use hand sanitizer that contains at least 60% alcohol if soap and water are not available.
- Avoid touching your eyes, nose and mouth to prevent the spread of germs.
- Practice other good health strategies, including cleaning and disinfecting surfaces especially when someone is ill.

In addition to the above, the Alloway Township School District is taking the following preparedness measures:

1. Monitoring and planning for absenteeism in schools and offices.
2. Reviewing daily attendance.
3. Encouraging students and staff to stay home when sick.
4. Developing plans for remote learning for students and for remote work for staff in the event of extended school closures.
5. Creating communication plans to ensure that students, families, staff, and the community receive information necessary to prepare for and respond to an outbreak.
6. Perform routine environmental cleaning of the school, busses, and offices.

## **School Closure**

If there is a determination made that it is in the best interest of the school community to close school the following protocols will be followed:

- The school building will be closed as per the determined date and time by the local health officials or governor.
- All regularly scheduled events, including extracurricular activities, performances, etc. will be cancelled or postponed until further notice.
- All facility rentals will be cancelled or postponed until further notice.
- The SACC (before and after school) program will be cancelled.
- Students will be directed to take all necessary learning technology and curricular materials home with them for use in an e-learning environment for the duration of the closure as directed by their teachers.

- Staff will be directed to take all work-related technology and tools home with them for use in support of e-learning or telecommuting for the duration of the closure.
- The school building will be cleaned on a daily basis following all protocols outlined by the county board of health.
- The business office will maintain all business functions to include payroll and accounts payable.
- Information about the closure will be shared as soon as possible with all stakeholders.

## **HOME INSTRUCTION SERVICES**

In the event of a school closure, the district will implement plans for administrators to:

1. Work with teachers to develop resources for a distance learning experience.
2. Provide training to teachers (if needed) to support e-learning for students including preparation of online lessons, use of online learning tools, etc.
3. Define clear expectations for teachers to support e-learning activities.

In the event of a school closure, the district will implement plans for students that include:

1. E-learning for students that includes digital and distance learning options.
2. Digital platforms such as Google Classroom to assign lessons, grade student work, and provide feedback on student work.
3. Clear expectations for student engagement in e-learning as defined in the plans. Alternate plans for supporting students without regular access to the internet will also be developed.
4. Students will be provided with paper packets if needed.
5. Assignments will focus on building key skills and reviewing content. They will be manageable in length.

6. If students do not complete the required assignments during the closure period, they will be required to make up all work within 2 weeks or returning to school.

## **SPECIAL EDUCATION SERVICES**

In the event of a school closure, the following protocols will be implemented for all special education students.

- Continuation of services for students with an Individual Education Plan (IEP) or a 504 Plan, as well as providing mental health support to students remotely.
- Instructional accommodations and modifications will be made to the best of our ability. Teachers will utilize technology resources that are adaptable to the individual student's needs.
- IEP's have been written with flexibility in relation to service minutes. Related services (PT/OT/Speech/etc.) will provide activity information for their students. Missed minutes of service will be made up on a case by case basis when regular school services resume.
- Any evaluation or conference that can be rescheduled after regular school services resume will be rescheduled. Time-sensitive evaluations or conferences will be held via phone or video conference.
- Child Study Team members will check in on a schedule determined by the superintendent.

## **ACCOMMODATIONS FOR FREE AND REDUCED FOOD SERVICES**

- In the event of a school closure, students who are part of the district's free and reduced food service program are eligible to receive lunch on a daily basis.
- There will be a designated drive-up area to pick up a bagged lunch.
- Parents will be notified of the times that pick up will be available. In the event of necessity, arrangements will be made to deliver food to those who are unable to pick up.