

**Alloway Township School
Regular Meeting
June 24, 2014**

CALL TO ORDER

The regular meeting of the Alloway Township Board of Education was called to order by President Michael Dennison on Tuesday, June 24, 2014 at 7:00 p.m. at the Alloway School.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

In accordance with the provisions of the Open Public Meeting Act, Chapter 231, Public Law 1975, the Alloway Township Board of Education transmitted notice of this meeting, to be held in the Gereau Library of the Alloway Township School at 7:00 p.m. to the *South Jersey Times*, Township Clerk and all board members. A copy is also posted in the lobby of the Alloway Township School and on the front door.

PLEDGE TO THE FLAG

Mr. Dennison, President, led the group in the pledge to the flag.

ROLL CALL OF MEMBERS

Members Present: Cathleen Caltabiano, Michael Dennison, Joseph Dyer, Philip Donohue, Coleen Fulmer, David Lounsbury, Richard Morris.

Members Absent: Michael Clarke.

Also in Attendance: Dr. Bazzel, Superintendent, and Mrs. Joyce, Board Secretary.

A list of the public attending is on file in the board office.

PUBLIC COMMENT

Mr. Karl Schenck thanked the board for allowing him to attend black seal boiler class. He took the test and passed and now has his black seal boiler license.

Mrs. Kathy Hoglen stated that the three teachers who retired this year (Miller, Foster and Warfield) had collectively had over 91 years of service in education, with 90 years of service at Alloway School.

PROPOSAL

Mr. Mike Chadwick, Tremco Roofing, presented the proposal for the roof restoration, showing how fiberglass coating goes on the EPDM roof area (38,000 square feet). Work on the roof should start mid July and take approximately 4 weeks to complete. The cost per square foot for restoration work is \$11-\$12, whereas the cost for a roof replacement would be \$25/square foot. The restoration work would come with a 15 year warranty.

APPROVAL OF MINUTES

Motion by Mr. Lounsbury, second by Mr. Donohue, that the regular meeting and executive session minutes of May 27, 2014 be approved as per the recommendation of the Superintendent and Business Administrator.

VOICE VOTE: Unanimously Approved.

Motion Carried: 7-0

**Alloway Township School
Regular Meeting
June 24, 2014**

SUPERINTENDENT’S RECOMMENDATIONS

Motion made by Mr. Morris, second by Mr. Dyer, to approve the following recommendations:

PERSONNEL - PROFESSIONAL

Unused Sick Time Payment

The payment to Mrs. Miller (retirement effective May 30, 2014) for unused sick days in the amount of \$2,837.50, for 63.5 days of accumulated sick leave, at \$45/day as per the negotiated contract agreement.

The payment to Mrs. Foster (retirement effective June 30, 2014) for unused sick days in the amount of \$8,190, for 182 days of accumulated leave, at \$45/day as per the negotiated contract agreement.

Extended School Year Instructors

The following extended school year instructors at \$30 per hour, who will work Tuesday, Wednesday and Thursday, 8:30 - 11:30 a.m., 7/8/14-7/30/14:

Erica Maitland David Wildermuth
Tabitha Parris Nancy Brawley

Stipend Positions 2014-2015

The following stipend positions for the 2014-2015 school year:

Name	Position	Amount
Rich Kaufmann	Homework Clinic Teacher	\$30.00/hour
Loretta Osborn	Homework Clinic Teacher	\$30.00/hour
Jessica Ferraro	Science Fair Club Advisor	\$1304.00
Debbie Dilks	Science Fair Club Advisor	\$1304.00
Debbie Dilks	Science Fair Coordinator	\$850.00
Amber Hann	A.T.E.A.M. Committee Member	\$30.00/hour
Mark Jaep	A.T.E.A.M. Committee Member	\$30.00/hour
Karen Murphy	A.T.E.A.M. Committee Member	\$30.00/hour
Erin Nienstedt	A.T.E.A.M. Committee Member	\$30.00/hour
Erin Nienstedt	Lead Teacher	\$1304.00
Mark Jaep	Psychomotor Teacher	\$1304.00
Lorraine Pfeffer	ELP Program Coordinator	\$1134.00
Jen Gallatig	Art-Lower	\$1304.00
Jen Gallatig	Art-Upper	\$1304.00
Mary Ann Wyckoff	Chorus Director	\$1304.00
Norma Simpson	School Safety Patrol Advisor	\$908.00
Maryann Acton	Yearbook Advisor	\$850.00
Debbie Dilks	Yearbook Advisor	\$850.00
Lynne Glickman	Eighth Grade Advisor	\$964.00
Debbie Dilks	Eighth Grade Advisor	\$964.00
Linda Dickinson	Drama (lower)	\$1304.00

**Alloway Township School
Regular Meeting
June 24, 2014**

Lisa Ramos	Drama (upper)	\$1304.00
Nancy Brawley	Drama (upper)	\$1304.00
Karen Wildermuth	Leadership (upper)	\$1304.00
Lorraine Pfeffer	School Improvement Team	\$30.00/hour
Anne Baehr	School Improvement Team	\$30.00/hour
Heather Principe	School Improvement Team	\$30.00/hour
Melissa Emel	School Improvement Team	\$30.00/hour
Marcie DiGregorio	School Improvement Team	\$30.00/hour
Erin Nienstedt	School Improvement Team	\$30.00/hour
Heather Principe	Intellectual-lower (HITS)	\$1304.00
Mark Jaep	Leadership (lower)	\$1304.00
Kim DeFebo	PAWS Prog. Coordinator	\$30.00/hour
Karen Wildermuth	Intellectual-upper (HITS)	\$1304.00
Lynne Glickman	Rogate Coordinator	\$624.00
Shari Rupertus	Technology Committee	\$30.00/hour
Anne Baehr	Technology Committee	\$30.00/hour
Maryann Acton	Technology Committee	\$30.00/hour
JoAnn Corvino	Technology Committee	\$30.00/hour
Rick Kaufmann	Technology Committee	\$30.00/hour
Nancy Brawley	Technology Committee	\$30.00/hour
Shari Rupertus	Technology Coordinator	\$42.00/hour
Karen Wildermuth	Academic League	\$30.00 /hour
Lisa Ramos	Academic League	\$30.00/hour
Kim DeFebo	Student Government Advisor	\$510.00
Loretta Osborn	Student Government Advisor	\$510.00

Professional Development Plan

The Professional Development Plan for the Superintendent.

New Jersey Leadership Academy

The Superintendent attending the New Jersey Leadership Academy at a cost of \$750 to be shared with Upper Pittsgrove.

Workshop Participation

The following workshop participation:

STAFF	LOCATION	WORKSHOP	DATE	COST	SUB COST	MILEAGE
A. Hann, J. Schino, M. Bellia	Glassboro, NJ	1st Ann. Dyslexia Conf.	8/26/14	\$50.00 ea		X

**Alloway Township School
Regular Meeting
June 24, 2014**

ROLL CALL VOTE: YES: C. Caltabiano, P. Donohue, J. Dyer, C. Fulmer, D. Lounsbury, R. Morris, M. Dennison
Motion carried: 7-0

PERSONNEL - SUPPORT

Motion made by Mrs. Fulmer, second my Mrs. Caltabiano, to approve the following recommendations:

Employment-Board Clerk

The hire of Mary Aliberti, as full time board clerk (replacing Mrs. Abbott) in the Alloway office, effective July 1, 2014, or as soon thereafter as fingerprinting and paperwork have been finalized. Mrs. Aliberti will be compensated at the annual rate of \$32,000 (37.5 hours per week), and will receive single health benefits, 12 sick days and 2 personal days.

Change in Contract-Board Clerk

The change in contract for Mrs. Cindi Seip, from 25 hours per week to 28 hours per week. Ms. Seip's new annual salary will be \$25,500 (increased for the 3 additional hours worked per week). Mrs. Seip will remain a part-time employee, and there will not be any health benefits associated with this contract.

SACC Resignations

The resignation of Shannon Whyte, SACC Leader, effective August 31, 2014. Ms. Whyte has been employed at SACC for 6 years.

The resignation of Allison Hitchner, SACC Leader, effective June 30, 2014. Ms. Hitchner has been employed at SACC for 2 years.

SACC Vacancy

Advertising for one SACC position (afternoons) for the 2014-15 school year SACC program with anticipated hire at the August 2014 board meeting.

Bus Aide

Ms. Barbara Rishel as a Bus Aide for the morning route, per student's IEP, for the 2014-2015 school year. Rate is \$15.00 per hour for 1 hour per day.

ROLL CALL VOTE: YES: C. Caltabiano, P. Donohue, J. Dyer, C. Fulmer, D. Lounsbury, R. Morris, M. Dennison
Motion carried: 7-0

OTHER BUSINESS

Motion made by Mr. Lounsbury, second by Mr. Donohue, to approve the following recommendations:

Annual Violence and Vandalism Report

The Violence and Vandalism report for the period 1/1/14-6/19/14.

**Alloway Township School
Regular Meeting
June 24, 2014**

Policy Revision

The revision to policy #9111 - Qualifications of Board Members.

Policy Revision

The revision to policy #5113 - Student Absences & Excuses.

ROLL CALL VOTE: YES: C. Caltabiano, P. Donohue, J. Dyer, C. Fulmer, D. Lounsbury, R. Morris, M. Dennison
Motion carried: 7-0

FINANCIAL

Motion made by Mr. Donohue, second by Mr. Morris, to approve the following recommendations:

Board Secretary Certification

Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16:10 (c) 4, the Alloway Township Board of Education certifies that as of May 31, 2014 and after review of the Secretary's Monthly Financial Report appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification

Pursuant to N.J.A.C. 6A:23A-16.10(c) 3, I certify that as of May 31, 2014 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Alloway Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4. And, in accordance with N.J.A.C. 6A:23A-16.10(c)2 it is certified that there are no changes in anticipated revenue amounts and sources for the month ending May 31, 2014.

(Pages 5049-5059)

Cash Reconciliation Report

The cash reconciliation report for the month of May 2014.

(Page 5060)

Transfers

The transfers for the month of June, 2014.

(Page 5061)

Bills to be Paid

The payroll and agency for May 2014 and the bill list for June 2014.

Further, the Board authorizes the Business Administrator to pay any outstanding bills due and to make

**Alloway Township School
Regular Meeting
June 24, 2014**

any necessary transfers as required in June and July 2014 for year-end close out of financial reports. A list of any bills or transfers made will be presented for approval at the next regularly scheduled meeting. (Pages 5062-5064)

Lunch Prices

The following lunch prices for 2014-2015:

PreK Snack (w/ milk)	\$0.60	no inc.
Student Lunch (K-8)	\$2.40	inc. 10 cents
Main Entree (w/out lunch)	\$2.00	no inc.
Extra Entree (w/lunch)	\$2.00	inc. 25 cents
Milk/juice	\$0.50	no inc.
Ice Cream	\$.30-\$1.00	no inc.
Chips, cookies, snacks	\$.30-\$1.00	no inc.
Salads (Wed/Thurs K-8)	\$2.50	inc. 20 cents
Teacher lunch	\$4.00	inc. 20 cents
Teacher Salad	\$4.00	inc. 20 cents

The state has determined that Alloway must increase the lunch price for paid lunches for the 2014-2015 school year as per the "Equity in School Lunch Pricing" provisions of NJ.

Employees Benefits Broker & Consultancy

Conner Strong & Buckelew agreement for 2014-2015 school year to provide brokerage and consultancy services on behalf of the Alloway Board of Education as relates to employee benefits. The cost is \$3,600 per year (\$300/mo).

Transportation Renewals

The following transportation (Multi 1) renewals with contractor, B. R. Williams, Inc., for 2014-2015:

E1	Alloway School	\$23,905.80	no inc.
E2	Alloway School	\$23,905.80	no inc.
E3	Alloway School	\$23,905.80	no inc.
E4	Alloway School	\$23,905.80	no inc.
E5	Alloway School	\$23,905.80	no inc.
E6	Alloway School	\$23,905.80	no inc.
ELP	Various homes	\$13,505.00	inc 1.69%
HS1	Woodstown HS	\$24,309.00	inc 1.69%
HS2	Woodstown HS	\$24,309.00	inc. 1.69%
HS3	Woodstown HS	\$24,309.00	inc. 1.69%
HS4	Woodstown HS	\$24,309.00	inc. 1.69%
PK-Midday	Alloway School	\$24,309.00	inc. 1.69%

Total Transportation costs for routes listed: \$278,484.80

Extended School Year 2014 Transportation

The following transportation routes for Alloway students attending 2014 ESY as follows:

SS395	Bankbridge Developm. Ctr	2 students	B.R.Williams Inc.	\$98.56/day
SS407	Woodstown H.S.ESY	1 student	B.R.Williams Inc	\$133/day
SS371	Alloway School	1 student	B.R.Williams, Inc	\$109/day

NCLB Grant Funds 2014-2015

Applying for the 2014-2015 No Child Left Behind Grant Funds in the amounts of :

Title I Part A Basic	\$16,951.00
Title I Part A Neglected	\$17,068.00

**Alloway Township School
Regular Meeting
June 24, 2014**

Title II Part A	<u>\$17,956.00</u>
Total Grant	\$51,975.00

IDEA Grant Funds 2014-2015

Applying for the 2014-2015 I.D.E.A. Grant funds in the amounts of:

I.D.E.A. Basic	\$ 97,794.00
I.D.E.A. Preschool	<u>\$ 3,521.00</u>
Total Grant	\$101,315.00

Roof Renovations - Alloway School

The proposal from Weatherproofing Technologies Inc. for roof restoration for the EPDM (rubber) roof area (approx 38,900 sq. ft.) using the Tremco Alpha-Guard roof restoration system. The total cost of the project will be \$373,003.70, with the state contributing 45.0892% of the cost of the project (\$168,184). This project was bid through the Middlesex Regional Educational Services Commission (AEPA IFB #013-B), and is awarded pending approval from the School Development Authority, with work to tentatively be done over the summer.

Bid Award –Milk, Ice Cream, Bread

The award of the bid for Milk and Ice Cream to Hypoint and the award for baked goods/bread to Bimbo (Stroehmann) for the Alloway District for 2014-2015 school year, as advertised and awarded through the Joint Purchasing Agreement through the Penns Grove Carneys Point Board of Education.

Transfer of Current Year Surplus to Capital Reserve

WHEREAS, NJSA 6A:23A-14.4 et seq permit a Board of Education to establish and/or deposit into certain reserve account at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Alloway Board of Education wishes to deposit anticipated current year surplus into a *Capital Reserve* account at year end, and

WHEREAS, the Alloway Board of Education has determined that *up to* \$350,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Alloway Board of Education that it hereby authorized the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

ROLL CALL VOTE: YES: C. Caltabiano, P. Donohue, J. Dyer, C. Fulmer, D. Lounsbury, R. Morris, M. Dennison
Motion carried: 7-0

DISCUSSION ITEMS/FYI

Enrollment - 384 (May & June 2014)

Fire Drill - 5/14/14 & 6/16/14

Security Drill - 5/29/14 & 6/11/14

**Alloway Township School
Regular Meeting
June 24, 2014**

Suspensions - May-June 2014

- Gr. 8 student, insubordination, 1 day internal
- Gr. 7 student, destruction of school property, 1 day internal
- Gr. 7 student, fighting, 1 day internal
- Gr. 7 student, fighting, 1 day internal
- Gr. 7 student, insubordination, 1 day internal

Fundraiser - Alloway PTA - Shoparoo - The school earns money when parents download an app on their smartphone and take pictures of receipts from their shopping trips at the grocery store, drug store, etc.

HIB Report

No HIB incidents to report.

PRESIDENT'S REPORT

Communications to the Board

NJSBA Communication regarding May 17, 2014 Delegate Assembly Resolution

Alloway School Newsletter - May/June edition

Custodians Ray Eckert and Karl Schenck both passed and received their Black Seal Boiler Operation License in May.

Unfinished Business

Superintendent Evaluation - President to discuss in closed session.

Board member absences - overall attendance ratio 68%. Strive to do better for 2014-15.

New Business

The board interviewed Ms. Elizabeth Decktor as the candidate to fill the board member vacancy from Mrs. Price resigning in May. Ms. Decktor was the only person who expressed an interest in the vacant seat.

New Board Member

Motion made by Mr. Morris, second by Mr. Dyer, to accept Elizabeth Decktor to fill the vacancy on the board for the remainder of 2014. Ms. Decktor will have to run for election in November if she wishes to continue on the board beyond 2014.

ROLL CALL VOTE: YES: C. Caltabiano, P. Donohue, J. Dyer, C. Fulmer, D. Lounsbury, R. Morris, M. Dennison

Motion carried: 7-0

Ms. Rebecca Joyce issued the Oath of Office to Ms. Decktor.

Advertising for teacher vacancy

One teacher retiree is contingent upon approval from the Division of Pensions.

Motion made by Mr. Morris, second by Mr. Dyer, to advertise for the BSI Teacher position upon confirmation from the Division of Pensions of acceptance of that persons retirement application.

VOICE VOTE: Unanimously Approved.

Motion Carried: 8-0

**Alloway Township School
Regular Meeting
June 24, 2014**

Discussion on the summer board meeting dates of July 22, 2014 and August 26, 2014. Board members agreed to cancel the July meeting, unless needed.

July 2014 Board Meeting

Motion made by Mr. Lounsbury, second by Mrs. Fulmer, to cancel the July 2014 board meeting.

VOICE VOTE: Unanimously Approved.

Motion Carried: 8-0

Mr. Lounsbury commented that several 8th grade girls, who wore high heels to the graduation ceremony, had trouble walking in their heels and kept tripping. He asked that this issue be looked into prior to next year's graduation.

Committee Reports

Woodstown Pilesgrove-Mr. Morris updated the board on the bond referendum as proposed by Woodstown-Pilesgrove BOE. Mr. Chapman Vail, Woodstown board member, requested to make a presentation to Alloway Board at the August 26, 2014 meeting.

PUBLIC COMMENT

None.

EXECUTIVE SESSION

Motion by Mrs. Fulmer, second by Mr. Donohue, that the Board enter into executive session by Resolution at 8:21 p.m. from which the general public will be excluded.

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Alloway Township School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 8:30 p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Alloway Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12: and nature of discussion is **Confidential matters per statute or court order; litigation, contract negotiations, or attorney-client privilege; personnel matters.**

VOICE VOTE: Unanimously Approved.

Motion Carried: 8-0

Mr. Lounsbury left the meeting at 8:30 pm.

Motion by Mrs. Fulmer, second by Mrs. Caltabiano, to return to the public portion of the meeting at 8:45 p.m.

VOICE VOTE: Unanimously Approved.

Motion Carried: 7-0

**Alloway Township School
Regular Meeting
June 24, 2014**

Superintendent Evaluation

Motion made by Mr. Dennison, second by Mrs. Fulmer, to approve the Superintendent's evaluation as presented.

ROLL CALL VOTE: YES: C. Caltabiano, P. Donohue, J. Dyer, C. Fulmer, R. Morris, M. Dennison

Abstain: E. Decktor

Motion carried: 6-0-1

ADJOURNMENT

Motion by Mrs. Fulmer, second by Mr. Donohue that there being no further business to be brought before the board that the meeting be adjourned at 8:48 p.m.

VOICE VOTE: Unanimously Approved.

Motion Carried: 7-0

Respectfully submitted,

Rebecca S. Joyce
Business Administrator