

**Alloway Township School
Regular Meeting
August 19, 2014**

CALL TO ORDER

The regular meeting of the Alloway Township Board of Education was called to order by President Michael Dennison on Tuesday, August 19, 2014 at 7:00 p.m. at the Alloway School.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

In accordance with the provisions of the Open Public Meeting Act, Chapter 231, Public Law 1975, the Alloway Township Board of Education transmitted notice of this meeting, to be held in the Gereau Library of the Alloway Township School at 7:00 p.m. to the *South Jersey Times*, Township Clerk and all board members. A copy is also posted in the lobby of the Alloway Township School and on the front door.

PLEDGE TO THE FLAG

Mr. Dennison, President, led the group in the pledge to the flag.

A Moment of Silence was held for the family of Levi Baldwin, a former student who was killed in a car accident over the weekend.

ROLL CALL OF MEMBERS

Members Present: Cathleen Caltabiano, Michael Clarke, Elizabeth Decktor, Michael Dennison, Joseph Dyer, Colleen Fulmer, Richard Morris, David Lounsbury.

Members Absent: Philip Donohue

Also in Attendance: Dr. Bazzel, Superintendent, and Mrs. Joyce, Board Secretary.

A list of the public attending is on file in the board office.

PRESENTATION

Mr. Ron Ianoale, bond counsel presented information to the Board on refinancing the school district's school bonds from 2005.

PUBLIC COMMENT

None.

APPROVAL OF MINUTES

Motion by Mr. Lounsbury, second by Mrs. Fulmer, that the regular meeting and executive session minutes of June 24, 2014 be approved as per the recommendation of the Superintendent and Business Administrator.

VOICE VOTE: Unanimously Approved.

Motion Carried: 8-0

SUPERINTENDENT'S RECOMMENDATIONS

PERSONNEL - PROFESSIONAL

Motion made by Mr. Morris, second by Mr. Lounsbury, to approve the following recommendations:

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Basic Skills Instruction Teacher

Melissa Strawderman as a Basic Skills Instruction Teacher effective September 1, 2014 for the 2014-15 school year at salary of \$56,157, Step 6 BA+15, and benefits as per the negotiated contract. Mrs. Strawderman is replacing Mrs. Dawn Warfield, whose retirement was approved effective July 1, 2014.

Workshop Participation

The following workshop participation:

Staff	Location	Workshop	Date	Cost	Sub Cost	Mileage
R. Joyce	Robbinsville, NJ	DCRP & NJ Div. of Pension; Legal Updates; BOE Mtg. Issues	9/23/14 10/14/14 12/9/14	\$50 ea		
D. Hildebrand	A. I. DuPont Hospital Wilmington, Delaware	Summertime Health Issues for Children Pediatric Update for School Nurses	July 11, 2014 August 15, 2014	\$100.00 each		X
D. Hildebrand	Mullica Hill, NJ	Concussion Management	9/16/14	\$149	X	X
D. Hildebrand	Auletto Caterers, Almonesson, NJ	Healthy Schools Now	9/17/14	\$59		X

PERSONNEL - SUPPORT

Substitute List – 2014-2015

The substitute list for the 2014-2015 school year as per the attached.

(Pages 5072-5073)

Employment-Substitutes

The following personnel to be added to the 2014-2015 school year substitute list:

- Cynthia Miller, Pilesgrove, NJ - Sub. Teacher (\$90/day)
- Lorraine Osborn, Alloway, NJ - Clerical/Office (\$14/hour)
- Holly Booth, Alloway, NJ - Classroom/Cafeteria Aide (\$10.00/hour)
- Sarah Smith, Salem, NJ - Sub. Teacher (\$90/day)
- Michelle Brambaugh, Pennsville, NJ - Sub. Teacher (\$90/day)

Adjust hours-Cafeteria Manager

Adjusting the pay and hours for Cindy Tarry, Cafeteria Manager, to include a \$2,000 stipend for managing the LAC cafeteria for the 2014-15 school year. Ms. Tarry's hours will be increased by 30 minutes per day, so her new contract will be for \$19,450, and hours 8:00 am-3:00 pm daily while school is in session. (Contract for cafeteria management with LAC to be approved under Financial.)

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Alloway School Age Childcare (SACC)

The hire of Lori Thompson as SACC Leader effective September 1, 2014 through June 30, 2015 at the rate of \$8.45 per hour. (one replacement for two previous resignations).

Bus Aide

Mrs. Kathy Feron as a Bus Aide for the afternoon route, per student's IEP, for the 2014-2015 school year at the annual salary of \$2,168 for 1 hour per day, 145 days per year. This will entitle Ms. Feron to health benefits (or waiver) as she will be working over 30 hours per week between her classroom aide position and her bus aide position.

OTHER BUSINESS

NJDOE Self-Assessment - Anti-Bullying Bills of Rights Act

Accept the NJDOE Self-Assessment - Anti-Bullying Bills of Rights Act. School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act summary report.

Field Trips

The following field trips for the 2014-2015 school year:

DATE	# STUD.	GRADE	LOCATION	TEACHER	BUS COST	SUB COST
9/24& 25/14	41	Gr. 7&8	Camp Edge Alloway, NJ	Mrs. Morton	\$200 (est.)	0
9/26/14	30	K	Hill Creek Farms, Mullica Hill, NJ	Mrs. Baehr Ms. Murphy	\$200 (est.)	0
10/24/14	30	K	Mood's Farm Mkt. Mullica, Hill, NJ	Mrs. Baehr Ms. Murphy	\$200 (est.)	0

School Doctor Standing Orders/School Nurse Protocols

The annual School Doctor Standing Orders and the School Nurse Protocols for 2014-2015 school year as reviewed and approved by the school physician. A copy is on file in the board office.

Revision of Policies

The revision of the following policies:

Policy #3515 - Smoking

Policy #5117 - No Smoking

Policy #5111 - Admission

Policy # 5141.8 - Automated External Defibrillator

Policy # 4240 and 4240.1 Fringe Benefits - 10 and 12 month Noncertified Personnel

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Speech & Debate Exploratory

The new Speech & Debate Exploratory for the 2014-15 school year. This exploratory is replacing the Holocaust exploratory.

ROLL CALL VOTE: YES: C. Caltabiano, M. Clarke, J. Dyer, E. Decktor, C. Fulmer, D. Lounsbury, R. Morris, M. Dennison

Motion carried: 8-0

FINANCIAL

Motion made by Mr. Lounsbury, second by Mrs. Caltabiano, to approve the following recommendations:

Board Secretary Certification

Boards' Certification

Pursuant to **N.J.A.C. 6A:23A-16:10 (c) 4**, the Alloway Township Board of Education certifies that as of June 30, 2014 and July 31, 2014 and after review of the Secretary's Monthly Financial Report appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(a) 1** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification

Pursuant to **N.J.A.C. 6A:23A-16.10(c) 3**, I certify that as of June 30, 2014 and July 31, 2014 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Alloway Township Board of Education pursuant to **N.J.S.A. 18A:22-8.1** and **N.J.S.A. 18A:22-8.2** and no budgetary line item account has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(c)4**. And, in accordance with **N.J.A.C. 6A:23-A-16.10(c)2** it is certified that there are no changes in anticipated revenue amounts and sources for the month ending June 30, 2014 and July 31, 2014. (Pages 5074-5099)

Cash Reconciliation Report

The cash reconciliation report for the month of June 2014 and July 2014. (Pages 5100-5101)

Transfers

The transfers for the months of June and July 2014. (Pages 5102-5103)

Bills to be Paid

The payroll and agency bills list for June and July, 2014 and bills list for June, July and August, 2014. (Pages 5104-5112)

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Bond Counsel Agreement

The Resolution entering into an Agreement with McManimon, Scotland and Baumann, LLC designated as Bond Counsel, at a fee not to exceed \$14,500 for the refunding of a portion of the School's outstanding bonds dated March 1, 2005 in the original principal amount of \$3,416,000. The school will not incur any Bond Counsel fees unless and until the refunding is completed. Any services rendered in connection with the capital finance matters not related to the refunding will be billed at the rate of \$195 per hour.

Financial Advisor Agreement

The Resolution entering into an Agreement with Acacia Financial Group, for the refinancing of the school district's debt. The fee to Acacia will be \$7,500 for a direct purchase of the refunding bonds, and \$9,500 for a public offering of the bonds.

Refunding Bond Ordinance

The refunding bond ordinance providing for the refunding of all or a portion of the outstanding callable school bonds dated March 1, 2005, issued in the original principal amount of \$3,416,000, and to appropriate and issue refunding bonds not to exceed \$2,300,000 to provide for such refunding.

Shared Cafeteria Managerial Services 2014-2015

Entering into a Food Service Contract agreement for cafeteria managerial services with Lower Alloways Creek Board of Education effective September 1, 2014 through June 30, 2015. A management fee of \$6,000 (payable at \$3,000 twice per year: Sept. 15, 2014 and February 15, 2015) shall be made to Alloway for the services.

Occupational Therapy Agreement 2014-2015

Entering into agreement with Professional Therapy Services, LLC for providing Occupational Therapy to Alloway District in the 2014-2015 school year at the rate of \$70 per hour up to 10 hours/week as determined by Child Study Team for 36 weeks (September - May).

Grant Salaries 2014-2015

The attached listing of 2014-2015 Grant Salaries including salary allocations for No Child Left Behind Title I; Title IIA, IDEA Basic and REAP Grant Funds. (Page 5113)

Tuition 2014-2015

The following out-of-district tuition agreements for 2014 (ESY) and 2014-2015 regular school year:

ESY (AL)	W-P District	7/1/14-7/24/14 (4 days /wk)	@ \$2,500
14-15 (AL)	Durand Academy	9/5/14--6/30/15	@ \$54,621
14-15 (GS)	SCSSSD-Salem Campus	9/4/14-6/30/15	@ \$42,850*

(*estm. program cost until SCSSSD determines permanent program placement)

2014-2015 Transportation Out-of District

The following Out-Of-District Transportation Routes for 2014-2015:

<u>Route</u>	<u>Destination</u>	<u>Students</u>	<u>Contractor</u>	<u>Route Cost</u>
Y774*	Bankbridge Dev.Ctr.	2 (AD,IK)	Holcomb	\$69.52 per diem
Y1106	Schalick H.S.(Academy)	4 (RB,TL,JR,CT)	Williams	\$245.00**per diem
Y1072	Durand Academy	1 (AL)	CJ's	\$138.81 per diem

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SCSSSD

1 (GS)

\$46,550

*(this is an Alwy requested **revised** route -orig bid not accepted as too high-savings to district w/revision over \$40,000) ** prorated by districts and # of students on route.

Transportation for Out-of-District (GS) will be approved at next meeting-sent for quote to GCSSSD.

ROLL CALL VOTE: YES: C. Caltabiano, M. Clarke, J. Dyer, E. Decktor, C. Fulmer, D. Lounsbury, R. Morris, M. Dennison

Motion carried: 8-0

DISCUSSION ITEMS

Enrollment - 363

Janet's Law information was distributed and discussed. This new law will be implemented starting in September.

PRESIDENT'S REPORT

COMMUNICATIONS TO THE BOARD

1. Revised Alloway BOE Committee Assignments (to reflect Ms. Decktor added to committee list effective July 1, 2014) and updated Board Directory. (Page 5114)
2. Correspondence from Meghan Price, requesting that the board consider accepting her daughter, Kaitlin Price, as tuition student for the 2014-15 school year.

Motion made by Mr. Lounsbury, second by Mr. Dyer, to accept a former student, Kaitlin Price, as a tuition student at the price of \$6,500/year, payable twice per year, with the first payment of \$3,250 due prior to the start of school. The policy will be revised and presented at the next board meeting.

ROLL CALL VOTE: YES: C. Caltabiano, J. Dyer, E. Decktor, C. Fulmer, D. Lounsbury, R. Morris, M. Dennison

NO: M. Clarke

Motion carried: 7-1-0

3. Board Member Petitions Filed: Elizabeth Decktor-2 year term; Michael Clarke, Richard Morris and Colleen Fulmer-3 year terms. All are running unopposed.

Results of ballot drawing held on August 11, 2014:

2 yr unexp term: E.Decktor

3 yr full term: C. Fulmer, M.Clarke, R. Morris

UNFINISHED BUSINESS

Roof project update – roof repair work to be done week of August 25, 2014 with remainder of resurfacing being completed after school is out in June, 2015.

COMMITTEE REPORTS

M. Tom Coleman, Woodstown Superintendent, will present information regarding Woodstown's bond referendum (for renovations at the High School) at the September 2014 board meeting.

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PUBLIC COMMENT

Mr. Harry Harding asked whether the superintendent would accept a student as a tuition student if he received a phone call from a parent requesting to send their child to Alloway as a nonresident, tuition student. Or is the board doing this only because a parent sent in a written request? Dr. Bazzel responded that all requests would have to be made to the board, and the board would approve on a case by case basis, until the policy has been revised.

EXECUTIVE SESSION

Motion by Mr. Morris, second by Mrs. Fulmer, that the Board enter into executive session by Resolution at 8:32 p.m. from which the general public will be excluded.

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Alloway Township School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 9:15 p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Alloway Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12: and nature of discussion is **Litigation and Renewal of Superintendent Contract**

VOICE VOTE: Unanimously Approved.
Motion Carried: 8-0

Mr. Lounsbury left the meeting at 8:34 p.m.

Motion by Mrs. Fulmer, second by Mr. Clarke, to return to the public portion of the meeting at 9:42 p.m.

VOICE VOTE: Unanimously Approved.
Motion Carried: 7-0

ADJOURNMENT

Motion by Mr. Lounsbury, second by Mr. Clarke, that there being no further business to be brought before the board, that the meeting be adjourned at 9:42 p.m.

VOICE VOTE: Unanimously Approved.
Motion Carried: 7-0

Respectfully submitted,

Rebecca S. Joyce
Business Administrator