



**ALLOWAY BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
June 18, 2024**

**1. CALL TO ORDER**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Open Public Meetings Act, Chapter 231, Public Law 1975, the Alloway Township Board of Education transmitted notice of this regular meeting, to be held in the Library of the Alloway Township School at 6:30 p.m., to the *South Jersey Times*, the Township Clerk and all Board members. A copy is also posted in the lobby of the Alloway Township School, on the district's Facebook page and website, and on the front door.

**2. PLEDGE TO THE FLAG**

**3. ROLL CALL OF MEMBERS**

Board Secretary will roll call the attendance:

Mrs. Sara Cobb, Ms. Elizabeth Decktor, Mr. Michael Dennison, Mr. Joseph Fedora, Mrs. Jeanie Horner, Mrs. Carla Leady, Mr. Kenneth McKelvey, Jr., Mr. Jamie Spears, Mr. Richard Morris

**4. APPROVAL OF MINUTES**

The Chief School Administrator and the Business Administrator recommend the Board approve the regular and executive session meeting minutes of [w Board Meeting Minutes - 5-28-24.docx](#) as submitted by the Board Secretary.

Motion:\_\_\_\_\_ Second:\_\_\_\_\_ #Yes:\_\_\_\_\_ #No:\_\_\_\_\_ #Abstain\_\_\_\_\_

**5. PRESENTATIONS/RECOGNITION/ PUBLIC HEARINGS**

2023-2024 School Event Presentation

Presented by Yearbook Staff

[2023-2024 Alloway Excitement.mp4](#)

**6. PUBLIC COMMENT - AGENDA ITEMS ONLY**

The Board President will recognize those individuals in the audience who wish to comment on any items listed on the agenda for tonight's meeting. As such, the Board asks that members of the public please confine their comments during this comment portion, to only those items which are listed on the agenda.

A separate Public Comment session is provided for later in the agenda for those individuals in the audience who wish to comment on items which are not listed on tonight's agenda.

Please respect the following procedures:

1. Sign in.
2. Wait to be recognized by the Board President before speaking.
3. When recognized by the Board President, state your full name and address.

4. Identify the agenda item topic on which you wish to comment.
5. Limit your comments to that specific topic.
6. There will be a time limit of 3 minutes for each individual speaking.
7. If you would like to make any additional comments, please wait until all others have spoken before asking to be recognized again.
8. Please refrain from interrupting without being recognized.
9. The Board President or his/her designee may:
  - Interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy;
  - Interrupt and/or warn a participant when the statement, question, or inquiry is abusive, obscene, or may be defamatory;
  - Request any person to leave the meeting when that person does not observe reasonable decorum;
  - Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting; and
  - Waive these rules when necessary for the protection of privacy or to maintain an orderly operation of the Board meeting.

**7. CHIEF SCHOOL ADMINISTRATOR'S RECOMMENDATIONS**

The CSA recommends the following:

**A. PERSONNEL - PROFESSIONAL**

**A-1 New Employment Appointments/Change in Employment Status – Certified Staff**

Resolved that the following appointments of staff members be approved, as recommended by the Superintendent:

Name	Position	Compensation	Comments	Effective Date
McKinnon Erario	Middle School Science Teacher	\$65,062.00	Step 6	9/1/2024
Nicole Hodges	Special Education Teacher	\$69,066.00	Step 8 Masters	9/1/2024
Kristi Popecki	PreSchool Teacher	\$63,122.00 (24-25 salary)	Increase to Step 3 BA+15	6/18//2024

**A-2 New Employment Appointments/Change in Employment Status – Non-Certified Staff**

Resolved that the following appointments of staff members be approved, as recommended by the Superintendent:

Name	Position	Compensation	Comments	Effective Date
Lauren Dennison	Substitute Custodian	\$15.13 an hour	As needed	6/18/2024
Skye Thompson	Substitute Custodian	\$15.13 an hour	As needed	6/18/2024
Alyssa Waddington	Substitute Custodian	\$15.13 an hour	As needed	6/18/2024

**A-3 Employment Personnel**

Resolved that the leaves of absence/retirement/resignation 2024-2025 school year be approved, as recommended by the Superintendent:

Staff Member	Position	Comments	Effective
Kristi Popecki	PreSchool Teacher	FMLA 9/1/24-9/27/24 NJFLA 9/27/24-12/20/24	9/1/2024
Karen Murphy	Elementary Teacher	Retirement (23+ years of service to Alloway)	1/1/2025
Cindy Tarry	SACC worker	Resignation/ retirement	6/13/24

**A-4 Employment Extra Curricular Assignments/ Stipend Positions**

Resolved that the following extra-curricular assignments/stipend positions be approved, as recommended by the Superintendent:

Name	Position	Compensation	Comments	Effective Date
Lisa Hagan	Substitute Caller	\$3400		9/1/24
All Certified Teaching Staff	CST Summer Meetings	Contracted Hourly Rate	As needed	7/1/24-8/31/24

**A-5 Miscellaneous items- Personnel**

Hire Personnel Between Meetings of the BOE

The Board approves the Chief School Administrator to hire personnel between meetings of the Board of Education during the summer months. The Board of Education will take formal action at its next regularly scheduled Board of Education meeting.

**A-6 Professional Development- Personnel**

Resolved that the following professional development be approved, as recommended by the Superintendent:

Staff Member	Workshop	Dates	Cost
Kellie Whelan	2024 NEUSHA Summer Academy	8/7 & 8/8/24	\$129.00

Motion: \_\_ Second: \_\_ SC \_\_ ED \_\_ MD \_\_ JF \_\_ JH \_\_ JS \_\_ CL \_\_ KM \_\_ RM \_\_

**B. Education**

**B-1 Programs/Education Activities/Fundraisers**

Resolved that the following programs/educational activities & fundraisers be approved for school

year, as recommended by the Superintendent:

Group	Activity	Dates	Comments
Alloway Township PTA	PTA Events and Activities	7/1/24-6/30/25	All CSA approved 2024-2025 School Year Activities, use of facilities and fundraisers

**B-2 Miscellaneous Education Items**

Resolved that the following miscellaneous education items be approved, as recommended by the Superintendent:

Out of District ESY 2024 Placements - The following Extended School Year Placements and contracts for ESY 2024:

Placement	SID#	Dates	Tuition Cost
Bankbridge Development Center	3462393200	7/8/24-8/8/24	
Bankbridge Regional	1992290194	7/8/24-8/8/24	
Woodstown Regional Learning Academy	4081356154	7/8/24-8/1/24	
Woodstown Regional Learning Academy	9689485085	7/8/24-8/1/24	
Woodstown Regional Learning Academy	2845753584	7/8/24-8/1/24	
Daretown School	6053703191	7/8/24-8/15/24	\$7,101

Motion: \_\_ Second: \_\_ SC \_\_ ED \_\_ MD \_\_ JF \_\_ JH \_\_ JS \_\_ CL \_\_ KM \_\_ RM \_\_

**C. General Administration/ CSA Report**

**C-1 Enrollment**

Grade Level	Grade Total
PK	30
Kindergarten	23
1st	27
2nd	35
3rd	28
4th	28
5th	25
6th	36
7th	38
8th	27
Grand Total	297

**C-2 Monthly Drills May/June 2024**

Type	Date/Time
Fire	6/7/24 1:36 pm
Safety	5/29/24 8:09 am
Safety	6/11/24 8:30 AM

**C-3 Student Discipline May/ June 2024**

Type	Number
After School Detentions	0
In School Suspensions (ISS)	0
Out of School Suspensions (OSS)	1
<i>OSS that will be reported as Violence,</i>	0

<i>Vandalism, Substance Abuse to EVVRS</i>	
Harassment/Intimidation/Bullying - (violation of policy) <b>Reported</b>	0
Harassment/Intimidation/Bullying - (violation of policy) <b>Completed</b>	0
<i>Number of incidents ruled as Harassment, Intimidation or Bullying</i>	0
<i>Number of incidents ruled as <b>not</b> falling under the HIB provisions</i>	0

**C-4 Monthly School Nurse Report**

Months	Nurse's Report	Comments
May 2024	<a href="#">report</a>	NA

Motion: \_\_ Second: \_\_ SC \_\_ ED \_\_ MD \_\_ JF \_\_ JH \_\_ JS \_\_ CL \_\_ KM \_\_ RM \_\_

**8. BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT**

**D. Operations**

**D-1 Claims**

Resolved to approve the payroll and agency for May 2024, and the [bills list for June, 2024](#) and authorize the Business Administrator to pay any outstanding bills due and to make any necessary transfers as required in June, 2024 and July, 2024 for year end close out of financial reports. A list of bills paid and transfers made for this period will be presented at the next regularly scheduled meeting.

**D-2 Contracts**

Resolved to approve Contracts as recommended by the school business administrator/board secretary for the 2024-2025 school year, as follows:

Name of Company/ Individual	Service Provided	Amount
Stow Creek School	Shared Service Business Administrator	\$75,000
<a href="#">PKTC IT &amp; Cyber Security Consulting Services</a>	Managed Services Proposal IT Support	\$7800 plus one time set up fee \$1750

SPELL JIF ■ SPELL JIF resol...	Property and Casualty Insurance	\$83,085.00 Yearly rate
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**D-3 Transportation Providers**

Resolved to approve the following transportation routes with GCSSSD for the 2024 ESY Transportation. A 7% administrative fee is charged by GCSSSD in addition to the price shown:

Route Number	Destination	SID#	Cost
SS666B	Bankbridge Development Bankbridge Reg-South	3462393200 1992290194	\$464/day
SS669B	Woodstown Regional Learning Academy	4081356154 9689485085 2845753584	\$222/day
SS605	Daretown School	6053703191	\$234.95

**D-4 Educational Service Providers**

Resolved to approve the following educational service provider as recommended by the school business administrator/board secretary, as follows:

Service	Provider	Notes
ESY/ Summer Evaluations & Meetings	LAC	Speech/Language Therapy - 1 hour weekly (3 hours total) as per previously approved contract
ESY/ Summer Evaluations & Meetings	Professional Therapy Services, LLC	Occupational Therapy - 1.5 hours weekly (4.5 hours total) as per previously approved contract
Teacher of the Deaf (TOD) and ASL Interpreter Services	GCSSSD	

**D-5 Professional Appointments**

Resolved to approve the following professional appointments as recommended by the school business administrator/board secretary for the 2024-2025, as follows:

Staff	Service	Notes
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Megan Matarese	Homeless Liaison	2024-2025 School Year
Kari Foote	School Safety Specialist	2024-2025 School Year

**D-6 Petty Cash Fund 2024-2025**

Resolved to approve continuance of a petty cash fund for the 2024-2025 school year as recommended by the school business administrator/board secretary, as follows:

Fund custodian	Amount
Alesia Carney	\$250

**D-7 Building**

Resolved to approve the change order for the following statement of assurance as recommended by the school business administrator/board secretary, as follows:

Report	To	Due	School Year
Testing and Reporting of Lead in School Drinking Water	New Jersey Department of Education	06/30/2024	2023-2024

**D-8 Contracts**

Resolved to approve the change order for the following contract notice as recommended by the school business administrator/board secretary, as follows:

Provide notice pursuant to PL 2015, Chapter 47, that the Alloway Township Board of Education intends to renew, award, or permit to expire the contracts previously awarded by the Board of Education. These contracts are, and have been, in full compliance with all state and federal statutes and regulations: in particular, NJ Title 18A:18 and NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 200.317 et Seq. (note: this has been a requirement since May 2015).

**D-9 Lunch Prices**

Resolved to approve the lunch prices for the 2024-2025 school year with no increases over the 2023-2024 school year prices as recommended by the school business administrator/board secretary, as follows:

Student	Price
PreK Snack	\$0.60



PreK Milk	\$0.35
Student Lunch (K-8)	\$3.00
Student Salad (w/ lunch components)	\$3.00
Student Lunch - Reduced Eligibility	\$0.40
Main Entree (w/o lunch)	\$2.60
Extra Entree (w/ lunch)	\$2.25
Milk	\$0.60
Bottled Water (8 oz)	\$0.50
Snacks	Varies \$0.30 - \$1.25

Staff	Price
Staff Lunch (including large salad)	\$4.75
Staff Large Salad Only	\$4.25
Staff Small Salad	\$3.50
Milk	\$0.60
Bottled Water (8 oz)	\$0.50

**D-10 School Breakfast Program**

Resolve to approve the implementation of a School Breakfast Program at Alloway Township Elementary School, as required by the NJ Department of Agriculture, for the 2024-2025 school year.

**D-11 Donation**

Resolved to approve the following donation(s) as recommended by the school business administrator/board secretary, as follows:

Donated Item(s)	By Whom
<a href="#">\$25 check</a>	Richard Morris

**D-12 School Aged Child Care (SACC) Prices**

Resolved to approve the prices for the following School Aged Child Care (SACC) for the 2024-2025 school year as recommended by the school business administrator/board secretary, as follows:

Item	Price
Registration	\$40 new families - one time fee per family
AM Session	\$8/day
AM monthly	\$80/mo
Hourly/OT	\$4/hr
Daily rate-4:30 p.m. pickup	\$13/day
Daily rate-6:00 p.m. pickup	\$15/day
Monthly rate-4:30 p.m. pickup	\$135/mo
Monthly rate-6:00 p.m. pickup	\$170/mo

**D-13 Resolutions**

Resolved to approve the change order for the following School Aged Child Care (SACC) prices for the 2024-2025 school year prices as recommended by the school business administrator/board secretary, as follows:

Resolution	Description
2024-14	Transfer to Maintenance Reserve
2024-15	Transfer to Capital Reserve

**Resolution No. 2024-14  
Transfer of Current Year Surplus to Reserve – *Maintenance Reserve***

WHEREAS, NJSA 6A:23A-14.4 et seq permit a Board of Education to establish and/or deposit into certain reserve account at year end, and

WHEREAS, the aforementioned statutes authorized procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Alloway Township Board of Education wishes to deposit anticipated current year surplus into a *Maintenance Reserve* account at year end, and

WHEREAS, the Alloway Township of Education has determined that *up to* \$200,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Alloway Township Board of Education that it hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable

laws and regulations.

**Resolution No. 2024-15**  
**Transfer of Current Year Surplus to Reserve – *Capital Reserve***

WHEREAS, NJSA 6A:23A-14.4 et seq permit a Board of Education to establish and/or deposit into certain reserve account at year end, and

WHEREAS, the aforementioned statutes authorized procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Alloway Township Board of Education wishes to deposit anticipated current year surplus into a *Capital Reserve* account at year end, and

WHEREAS, the Alloway Township of Education has determined that *up to* \$200,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Alloway Township Board of Education that it hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.

**Stabilized School Budget Aid Grant Program and Increased Tax Levy Cap**

WHEREAS, P.L.2024, c.13: Stabilized School Budget Aid Grant Program and Increased Tax Levy Cap for Certain Districts, and;

WHEREAS, Under the Stabilized School budget Aid Grant Program, a school district subject to a State school aid reduction in the 2024-2025 school year is eligible for an aid grant equal to 45% of the amount of the school district’s State school aid reduction, and;

WHEREAS, Districts were provided notice of the amounts eligible on or about May 15, 2024, and;

WHEREAS, Districts must appropriate these funds no later than July 5, 2024, and;

BE IT RESOLVED, that the Alloway Township Board of Education appropriates the additional funds received in the amount of \$331,553 in the following budgetary line items:

Budget line	Amount	Description
11-1XX-100-XXX	176,553	TOTAL REGULAR PROGRAMS INSTRUCT.
11-000-26X-XXX	85,000	OPER & MAINT PLANT SERVICES

11-XXX-XXX-2XX	70,000	EMPLOYEE BENEFITS

NOW, THEREFORE, BE IT RESOLVED that the Alloway Township Board of Education hereby adopts the following final budget for SY 2024-2025:2024-2025

	General Fund	Special Revenue	Debt Service	TOTAL
2024-2025 Total Expenditures	\$8,187,677	\$1,092,970	\$200,119	\$9,480,766
Less: Anticipated Revenues	\$3,874,511	\$1,092,970	0	\$4,967,481
Taxes to be Raised	\$4,313,166	0	\$200,119	\$4,513,285

Motion:\_\_\_ Second:\_\_\_ SC\_\_\_ ED\_\_\_ MD\_\_\_ JF\_\_\_ JH\_\_\_ JS\_\_\_ CL\_\_\_ KM\_\_\_ RM\_\_\_

**9. PRESIDENT'S REPORT**

**A. COMMUNICATIONS TO THE BOARD**

Mr. Dennison- County Report ■ CAL report 6-8-24.pdf

**B. OLD BUSINESS**

**C. NEW BUSINESS**

**D. COMMITTEE REPORTS**

1. Woodstown Pilesgrove Report - Mr. Morris
2. Finance Committee- ■ Finance committee report 6\_10.pdf

**E. FYI**

1. Next Regular Board Meeting -July 24, 2024 (if needed)

**10. PUBLIC COMMENT - OPEN**

The Board President will recognize those individuals in the audience who wish to comment. Please respect the following procedures:

1. Sign in.
2. Wait to be recognized by the Board President before speaking.
3. When recognized by the Board President, state your full name and address.
4. Identify the agenda item topic on which you wish to comment.
5. Limit your comments to that specific topic.
6. There will be a time limit of 3 minutes for each individual speaking.
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8. Please refrain from interrupting without being recognized.
9. The Board President or his/her designee may:
  - Interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy;
  - Interrupt and/or warn a participant when the statement, question, or inquiry is abusive, obscene, or may be defamatory;
  - Request any person to leave the meeting when that person does not observe reasonable decorum;
  - Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting; and
  - Waive these rules when necessary for the protection of privacy or to maintain an orderly operation of the Board meeting.

## 11. EXECUTIVE SESSION

### **ALLOWAY BOARD OF EDUCATION RESOLUTION No. 2023-13 AUTHORIZING EXECUTIVE SESSION**

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

**WHEREAS**, the Board of Education of the Alloway School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of this Board of Education will reconvene at approximately \_\_\_\_\_ p.m.;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Alloway School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- \_\_\_ 1. Confidential matters per statute or court order (student matter) HIB
- \_\_\_ 2. Matters that would impact rights to receive federal funds
- \_\_\_ 3. Unwarranted invasion of individual privacy
- \_\_\_ 4. Collective bargaining with the Alloway Education Association
- \_\_\_ 5. Acquisition of real property or investment of public funds
- \_\_\_ 6. Tactics or techniques utilized in public safety procedures
- \_\_\_ 7. Litigation, contract negotiations, or attorney-client privilege
- x   8. Personnel matters - Superintendent Evaluation
- \_\_\_ 9. Imposition of penalties upon an individual

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Time: \_\_\_\_\_ #Yes: \_\_\_\_\_ #No: \_\_\_\_\_

**12. RESUME PUBLIC PORTION**

Motion:\_\_\_\_\_Second:\_\_\_\_\_ Time:\_\_\_\_\_ #Yes:\_\_\_\_\_ #No:\_\_\_\_\_

**13. ADJOURNMENT**

It is recommended that there being no further business to be brought before the Board that the meeting be adjourned.

Motion:\_\_\_\_\_Second:\_\_\_\_\_ Time:\_\_\_\_\_ #Yes:\_\_\_\_\_ #No:\_\_\_\_\_